



Arts in Bartlett  
 215 S. Main St.  
 Bartlett IL 60103  
 Ph: 630-372-4152  
 Fax: 630-830-9139  
[artsinbartlett@sbcglobal.net](mailto:artsinbartlett@sbcglobal.net)

## Artist Agreement

Next 3 month Exhibit: August, September, October  
 "All Creatures Great & Small" All Media welcome.  
 Bring in work between July 26-30.

TITLE OR DESCRIPTION OF WORK Continue on separate sheet if needed	MEDIUM & SIZE	SALES PRICE	Withdrawal date	SOLD TO/PRICE/DATE	Check/cash/cc	Artist HOURS

*Please attach a short commentary on each piece and artist's background and email 2 high resolution digital images of work to [art@artsinbartlett.org](mailto:art@artsinbartlett.org) to use in digital promotions. Commentary included and images sent. Please check here*

NAME \_\_\_\_\_ ADDRESS/CITY/ZIP \_\_\_\_\_

PHONE \_\_\_\_\_ E-MAIL \_\_\_\_\_ WEBSITE \_\_\_\_\_

*The works listed above have been signed to Arts in Bartlett's Center for the Arts for the purpose of their sale for a minimum period of three (3) months from the date hereof, under the terms and provisions listed below.*

**Sales:** The articles listed above considered to be for sale at the price specified by the artist. In the event of a sale, a donation of 20% of the price for Arts in Bartlett members and 35% for nonmembers shall be retained. . Arts in Bartlett will collect the purchase price and remit to the artist, less the donation, within thirty (30) days of the sale. The artist is responsible for remitting 8.5 % Cook County sales tax to the state of Illinois. If any sales result from the buyer seeing the piece in the Center, the artist is expected to make the appropriate donation to Arts in Bartlett even if not purchased at the Center. **Volunteer Time:** Arts in Bartlett has no paid staff and relies on volunteers to keep the gallery open. Artists are encouraged to volunteer six (6) hours a month during the time their works are in the gallery. **Withdrawal:** It is understood that the artist will withdraw the works upon two (2) weeks notice after the initial three (3) month period, which can be extended if agreed to by Arts in Bartlett and the artist. If left past the one (1) month grace period, the artist agrees to pay storage fees of \$1.00 (one dollar) a day per work. If artist does not remove or communicate within 90 days of notification, work becomes the property of Arts in Bartlett. **Publicity:** Arts in Bartlett may take photos of works or request digital images for promotional purposes. The listing of works with artists and prices may also be placed on [www.artsinbartlett.org](http://www.artsinbartlett.org) and social media channels.

I, \_\_\_\_\_, understand and agree to the terms and provisions of this agreement

concerning any and all my objects in the Bartlett Center for the Arts.

Date: \_\_\_\_\_